



Court Rental Policies

2023 – 2024

- The rental party may enter the rented playing space at the start time listed on the permit. Warm-up time is not included. If warm-up time and space are desired it must be included in the rental time on the permit and paid for. Participants should stay in the bleacher seating area or lobby until the start of the rental.
- If a rental is before open play hours, the facility will be opened 15 minutes prior to the rental start time.
- Any additional court usage outside of the rented space and/or time will be charged as an additional rental fee or open play fee (\$4 per participant) and should be paid for prior to next rental.
- All rental participants should leave the rented playing space immediately upon conclusion of the rental as listed on the permit. The bleacher seating area or surrounding area of the court must be vacated within five minutes of the conclusion of the rental.
- The SportsPlex hours are listed below. Any after-hours rentals will be charged a \$10 per half hour staffing fee in addition to the rental fee to cover extra staff costs.
 - Monday – Thursday 3:30pm – 8:30pm
 - Friday 3:30pm – 7:00pm
 - Saturday 12:00pm – 5:00pm
 - Sunday 12:00pm – 8:00pm
- Any before or after-hours rental must include at least one full court or two half court rentals.
- All rental participants must enter and exit through the front doors. All participants must sign in for the rental at the front desk upon entry.
- All equipment needed for the rental must be checked out at the front desk by a coach or responsible adult. Basketballs and volleyballs will be limited based on facility usage. We recommend bringing your own equipment if possible. Facility storage will not be provided.
- Single use rentals must be paid in advance.
- Multi-use rentals must all be booked at the same time to receive the multi-use rental discounts. A 50% deposit must be made in advance for all multi-use rentals. The remaining balance will be owed halfway through the rental permit.
- Rental cancellation will result in loss of payment or an outstanding account balance. Rental parties are allowed one cancellation per season that will result in a credit on the account to be used for future usage. Cancellations within 48 hours will result in loss of payment.
- Tournament and SportsPlex league games will take precedence over all other rentals.
- All equipment that sits on the floor must either have wheels, a rubber base or an additional protective barrier between the equipment and the floor.
- Only approved floor tape may be used. Tape must be removed before the end of the rental.
- Equipment adjustments such as basketball goal height and volleyball net height will be made as close to the start of the rental time as possible. All adjustments will be made by SportsPlex staff.
- Special requests must be made at the time of the booking.
- SportsPlex facility policies must be followed at all times. Policies are listed on the SportsPlex website and on the wall entering the gym.
- All reservations or changes to reservations must be made through a full-time staff member via phone at 573.339.6341 or by email at sportsplex@cityofcape.org.
- ALWAYS BE RESPECTFUL OF OTHER RENTAL CUSTOMERS, OPEN PLAY PARTICIPANTS AND SPORTSPLEX STAFF!